

TOWN OF JONESVILLE
SPECIAL MEETING MINUTES
May 29, 2020

The Town of Jonesville Council met for a Special called meeting on Friday, May 29, 2020 at 9:00 am in the Jonesville Town Hall.

Council Present: Mayor Gene Pardue Absent –
Anita Darnell
Andy Green
Wayne Moore
Tracy Wall
Regina Adkins

Others Present: Michael Pardue, Town Manager
Wendy Thompson, Town Clerk/Finance Director

Mayor Pardue called the meeting to order at 9:05 am. Doors to Town Hall were opened at 8:45 am for any members of the public who would like to attend.

Town Manager Michael Pardue presented the FY2020/2021 Recommended Budget to Council and residents. The recommended FY2020/2021 Budget Ordinance presented is as follows:

Town of Jonesville
Fiscal Year 2020-2021 Budget Ordinance

BE IT ORDAINED by the Town Council of the Town of Jonesville meeting this 26th day of June 2020 at 9:00 a.m. that the following fund revenues and departmental expenditures together with certain restrictions and authorizations are adopted:

<u>SECTION 1 - REVENUES AND EXPENDITURES</u>	<u>BUDGET</u>
REVENUE:	
General Fund	\$1,974,120.00
Police Special Fund	\$ 1,800.00
Water Fund	<u>\$ 911,700.00</u>
TOTAL REVENUE:	\$2,887,620.00

SECTION II - TAX RATE ESTABLISHED

An ad valorem rate of 50¢ per \$100 at full valuation is hereby established as the official tax rate of the Town of Jonesville for the fiscal year 2020-2021. The general fund tax rate is based on an estimated total appraised value of property for the purpose of taxation of \$165,599,601.

SECTION III – WATER RATES ESTABLISHED

The following rates and fixed charges have been established to be effective with the first billing statements of fiscal year 2020-2021:

In town rates:

Consumption Allowance included in monthly minimum 2,000 gallons	
Monthly Minimum Bill	\$24.20
Volumetric rate/1,000 gallons in excess of monthly consumption allowance	\$ 9.75

Out of town rates:

Monthly Minimum Bill included in monthly minimum 2,000 gallons	\$48.40
Volumetric rate/1,000 gallons in excess of monthly consumption allowance	\$19.50

SECTION IV - SPECIAL AUTHORIZATION - BUDGET OFFICER

- A. The Budget Officer shall be authorized to reallocate departmental appropriations among the various objects of expenditure as may be necessary.
- B. The Budget Officer shall be authorized to effect inter-departmental transfers, in the same fund, not to exceed 10% of the appropriated monies for the department whose allocation is reduced. Notations of all such transfers shall be made to the Council at the next regular Board meeting.
- C. No salary increases, beyond those set forth in the Budget document and/or personnel policy (salaries and wages/merit increases) may be made without prior Council approval.
- D. No transfers out of Capital Reserve Account(s) may be made without prior Council approval.

SECTION V - UTILIZATION OF BUDGET AND BUDGET ORDINANCE

This ordinance and Budget Document shall be the basis of the financial plan for the Jonesville Municipal Government during the 2020-2021 fiscal year. The Budget Officer shall administer the budget and shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The accounting section shall establish records which are in concordance with the budget and this Ordinance and the appropriate statutes of the State of North Carolina.

Town Manager Michael Pardue requested the Council schedule a date for the Public Hearing & Adoption of the FY2020/2021 Budget Ordinance. After discussion between the Council Members of dates they were available a motion was made by Council Member Darnell to hold the Public Hearing & Adoption of the FY2020/2021 Budget Ordinance on Friday, June 12, 2020 at 9:00 am. A second was made by Council Member Wall and approved by unanimous vote 5-0.

Council Member Green requested the Town Manager have the board receive updates and information regularly on economic development. Council Member Darnell stated Kathy came to the TDA meeting and did a presentation and wonders if she can do the same for the Town Board. Council Member Wall requests at least quarterly updates to the Town Board.

Council Member Darnell complimented the Police Department for their handling of situations during COVID. Council Member Adkins echoed the compliments as they both had witnessed the professionalism by the officers over the past several months. Council Member Darnell is concerned about making sure officers have the appropriate PPE equipment in their cars including Lysol, gloves, masks and whatever else they may need. Town Clerk Wendy Thompson let the Council know that she is aware they have Lysol spray and wipes, gloves and masks. She is not sure if they have coveralls but will check with Tasha Ferguson, office manager and make sure she orders them if not.

Council Member Adkins asked to be excused from the meeting at 9:49 am.

Michael Pardue, Town Manager then presented the Council with information regarding Property & Liability, Workers Compensation and Health Insurance policies and premiums researched by staff. He then presented the policies suggested by Staff for each type of insurance. A motion was made by Council Member Moore to go with the policies offered by the NC League of Municipalities. A second was made by Council Member Wall and it was approved by a unanimous vote. 4-0.

Council Member Green requested of the Mayor to allow the Town Council to go into a closed session for the purpose of discussing a personnel matter. A second was made by Council Member Wall and approved by unanimous vote 4-0.

Council Member Darnell made a motion to go back into open session. A second was made by Council Member Moore and approved by unanimous vote 4-0.

Mayor Gene Pardue asked if there were any other topics for discussion. There were no other topics for discussion.

A motion was made by Council Member Darnell to adjourn the meeting. A second was made by Council Member Wall and approved by unanimous vote. 4-0


Wenona C. Thompson, Town Clerk
The Honorable Gene Pardue
Mayor Town of Jonesville