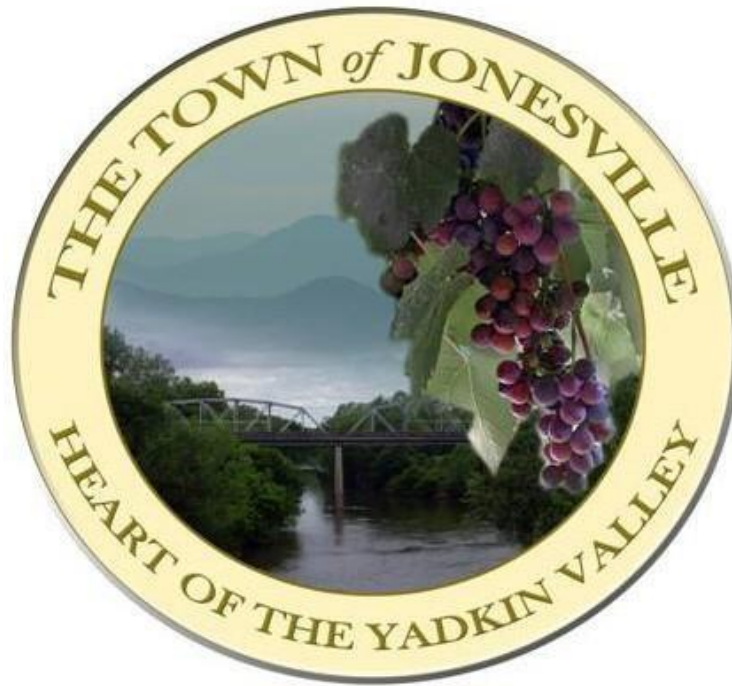


TOWN OF JONESVILLE

Request for Qualifications

S. Jonesville Boulevard Bridge



ISSUE DATE: May 14, 2021

DUE DATE: by noon, June 4, 2021

SUBMITTAL ADDRESS:

Postal Address: Michael W. Pardue, Town Manager

1503 NC Hwy 67, Jonesville NC 28642

Street Address: Michael W. Pardue, Town Manager

1503 NC Hwy 67, Jonesville NC 28642

REQUEST FOR QUALIFICATIONS (RFQ) FOR
PROFESSIONAL ENGINEERING SERVICES
S. JONESVILLE BOULEVARD BRIDGE - TROPICAL STORM ETA

May 14, 2021

Dear Offeror:

This is a Request for Qualifications by the Town of Jonesville to provide engineering services in connection with the damage received during Tropical Storm Eta at the S. Jonesville Boulevard bridge.

The Town of Jonesville is soliciting a person or firm to provide Professional Engineering services in the replacement of a town owned bridge. The project scope of work will require a firm to develop and prepare preliminary engineering, permitting, plan documents, specifications, et cetera as required to bring construction and repair projects through completion.

You are invited to submit a proposal of qualifications to be received no later than 12:00 pm on June 4, 2021 to:

Michael Pardue, Town Manager
1503 NC Highway 67
Jonesville, NC 28642
(P) 336-835-3426

Address submittal package to Michael Pardue, Town Manager, S. Jonesville Boulevard Bridge repair.

Proposals received after the deadline will not be considered.

THREE copies of the proposal should be submitted in accordance with the following sections of this Request for Qualifications:

- A. Scope of Work
- B. Submission Requirements
- C. Qualification Evaluation Criteria
- D. Contract Award

The Town of Jonesville will enter a contract with the Engineering Firm whose proposal of qualifications is determined to be the most advantageous to the Town. Factors to be considered, the method used in the evaluation of proposal, and selection of the Engineer are set forth below.

The Town of Jonesville is an equal opportunity employer and does not discriminate based on race, color, religion, sex, national origin, handicap, age or familial status and encourages proposals from (and/or associating or partnering with) small, minority and female-owned businesses, and locally owned and operated businesses.

This information is available in Spanish and any other language upon request. Esta información está disponible en español o en cualquier otro idioma bajo petición.

If you have any questions concerning this Request for Qualifications, please contact Michael Pardue, Town Manager at mpardue@townofjonesvillenc.com or Wendy Thompson, Finance Director/Town Clerk at wthompson@townofjonesvillenc.com or at 336-835-3426.

Scope of Work:

Engineering services shall include, but are not limited to, standard tasks necessary for the implementation of the project in conformance with all applicable engineering standards and FEMA reimbursement guidelines:

1. Preparing the final design and construction bid package in conformance with applicable regulations and requirements;
2. Supervising the bid advertising, tabulation, and award process, including preparing the advertisements for bid solicitations, conducting pre-bid meeting, conducting bid opening, and issuing the notice to proceed;
3. Conducting the pre-construction conference;
4. Surveying, field staking, on-site supervising of construction work, and preparing inspection reports;
5. Reviewing and approving all contractor requests for payment, change orders, and submitting approved requests to the governing body;
6. Providing reproducible plan drawings to the Town upon project completion;
7. Conducting final inspection and testing;
8. Submitting certified “as-built” drawings to appropriate authorities (if applicable); and
9. Preparing an operation and maintenance manual (if applicable).

Submission Requirements:

RFQ submissions must include at a minimum:

1. Individual or Firm Information: firm’s legal name, address, email, and telephone number, the principal(s) of the firm and their experience and qualifications;
2. Vehicular Bridge Experience: The specialized experience and technical competence of the staff to be assigned to the project with respect to repairs and construction of a bridge, description of firm’s prior experience, including any similar projects (in particular those funded by FEMA), size of community, location, total construction cost, and names of local officials knowledgeable regarding the firm’s performance on related work. Include at least five references within the past five years;
3. Firm Capacity and Capability: The capacity and capability of the firm to perform the work in question, including specialized services, within the period of the grant, the past record of performance of the firm with respect to such factors as control of costs, quality of work, and ability to meet schedules; description of firm’s current work activities, capability of carrying out all aspects of FEMA reimbursement related activities, and firm’s anticipated availability during the term of the project;
4. The proposed work plan and schedule for activities to be performed; and
5. Documentation of compliance with state and federal debarment/eligibility requirements.

Qualification Evaluation Criteria:

Submissions will be evaluated according to the following factors:

Evaluation Factors	WEIGHT 1-10	X	RATING 1-5	=	TOTAL
<i>Specialized Experience & Competence related to FEMA</i>	10				
<i>Past record of performance of firm or individual consultant with respect to vehicular bridge related activities</i>	10				
<i>Capability of carrying out all grant related activities</i>	10				
<i>Cost of services*</i>	n/a				
<i>References</i>	3				
<i>Met requirements for submittal</i>	5				
<i>Ability to address local needs.</i>	2				
<i>MWBE or Section 3 firm**</i>	1				

Note: *Cost comparison is only applicable to Request for Proposals, not Requests for Qualifications.

**Being a MWBE or Section 3 firm does not guarantee a contract. The selected firm must meet all other qualifications.

Upon completion of the review the Committee will make its recommendation to the Town Council for approval to negotiate a contract price.

Respondents may view damages to the S. Jonesville Boulevard bridge located at Latitude 36.232888 degrees North, Longitude -80.836194 degrees West at any time. A copy of the site map is attached. Any additional information needed can be reviewed by visiting the Town offices during regular office hours.

Contract Award:

Once the most qualified firm is selected, a cost for the engineering will be negotiated separately from the cost for engineering design/bid package and inspection services. Contracting for these activities shall occur separately and costs/payments associated with each will be clearly defined. Contracts executed for engineering design/bid package and construction inspection services shall be contingent upon the Release of Funds and Funding Conditions.

The above information should be submitted no later than June 4, 2021, 12:00 pm, Jonesville Town Hall 1503 NC Hwy 67 Jonesville NC 28642. For more information, contact Town Clerk Wendy Thompson at (336) 835-3426.

Michael W. Pardue, Town Manager



S Jonesville Blvd. Bridge



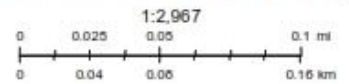
May 12, 2021

■ Addresses

□ Parcels

Street Centerlines

— <all other values>



Mapping information is a representation of various data sources and is not a substitute for information that would result from an accurate land survey. In no event shall Yadkin County Planning Department or Yadkin County, NC be liable for any damages, direct or consequential, from the use of the information contained on this map.