

TOWN OF JONESVILLE
REGULAR BOARD MEETING MINUTES
June 13, 2022 and June 17, 2022

The Town of Jonesville Council met for the Regular Monthly Board Meeting on Monday, June 13, 2022, at 7:00 pm.

Council Present:	Mayor Gene Pardue Mayor-Pro Tempore Anita Darnell Andy Green Michael Tilley	Absent: Tracy Wall Regina Adkins
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Others Present: Michael Pardue, Town Manager
Wendy Thompson, Town Clerk/Finance Director
Chief Dane Mastin, Police Department
Chief Kevin Macemore, Arlington Fire & Rescue
Josh Matthews, Distribution ORC
Andrew Brown, Town Attorney

Mayor Pardue called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

Approval of Agenda

Mayor Pro-Tempore Darnell presented the June 13, 2022 Agenda for approval by the Town Council. A motion was made by Council Member Green to approve the agenda. A second was made by Council Member Tilley and approved by unanimous vote. 3-0

Approval of Minutes

The Town Council reviewed the April 11, 2022 Regular Meeting Minutes, May 9, 2022 Special Meeting Minutes and May 9, 2022 Closed Session Meeting Minutes. A motion was made to approve minutes for April 11, 2022 Regular Meeting Minutes, May 9, 2022 Special Meeting Minutes and May 9, 2022 Closed Session Meeting Minutes by Council Member Tilley. A second was made by Council Member Green and approved by unanimous vote. 3-0

Public Hearing on FY 2022-2023 Budget

Public hearing was called to order at 7:04 pm by Mayor Pro-Tempore Darnell. General Statement of Budget was read by Mayor Pro-Tempore Darnell. Reading of Hearing Notice & Statement of Purpose was read by the Town Clerk. Presentation of Information was given by Town Manager, Fiscal Year 2022-2023 Annual Budget. The floor was opened for comments and opinion from the public. There were no comments. Mayor Pro-Tempore Darnell closed the public hearing at 7:13 pm.

A motion was made by Council Member Tilley to approve the FY2022-2023 Budget. A second was made by Council Member Green and approved by unanimous vote. 3-0

The public hearing was closed at 7:15pm.

Public Comment Period

Mayor Pro-Tempore Darnell opened the meeting for Public Comment. There was no public comment.

Monthly Finance Report

The May monthly financial report was presented to the Town Council by Wendy Thompson, Finance Director. A motion was made by Council Member Green to approve the May financials as presented. The motion was seconded by Council Member Tilley and approved by unanimous vote. 3-0

Departmental Reports

Departmental reports were included in the agenda packets and given verbally by the following:

- Police Department – Chief Dane Mastin – during his report Chief Dane Mastin presented Captain Scotty Vestal with a certificate from the Administration and Faculty of the Department of Criminal Justice College of Arts and Sciences University of Louisville, for being a Dean's Scholar recipient.
- Public Works – Josh Matthews
- Arlington Fire & Rescue – Chief Kevin Macemore
- Michael Pardue presented the Council with an Ordinance for Motorized Vehicle Tax for adoption. A motion was made by Council Member Darnell to adopt. A second was made by Council Member Tilley and approved by unanimous vote. 3-0
- Jonesville TDA – Michael Pardue, Town Manager
- Code Enforcement & Manager's Report – Michael Pardue, Town Manager

Business – Michael Pardue, Town Manager

- Presented the Council with a contract between the Town and Mark Bardill with Zacchaeus Legal Services who provides legal services in tax foreclosure actions. A motion was made by Council Member Green to approve the Agreement with Mark Bardill with Zacchaeus Legal Services. A second was made by Council Member Tilley and approved by unanimous vote. 3-0
- Presented the Council with an engagement letter and audit contracts between the Town, TDA and Bernard Robinson & Company, LLP for the FY2022 Annual Audit. A motion was made to approve the engagement letter and audit contracts with Bernard Robinson & Company, LLP as presented for the Town and TDA by Council Member Green. A second was made by Council Member Tilley and approved by unanimous vote. 3-0
- Discussed with the Council that Anita Darnell is currently appointed the Yadkin Valley Sewer Authority and her appointment expires June 30, 2022. YVSA has requested a re-appointment of Council Member Darnell to the board for a 3-year term, July 1, 2022 until June 25, 2025. A motion was made by Council Member Green to appoint Anita Darnell to the YVSA Board term being July 1, 2022 until June 30, 2025. A second was made by Council Member Darnell and approved by unanimous vote. 3-0
- Discussed with the Council that there are two seats on the Jonesville Planning Board needing an appointment. Toby Butcher is up for re-appointment and Scott Jackson for a new appointment. Both live within the extraterritorial jurisdiction of Jonesville. Both would serve a 3-year term beginning July 1, 2022 and ending June 30, 2025. The Jonesville Planning Board has

recommended their appointments. A motion was made by Council Member Green to appoint Toby Butcher and Scott Jackson to 3-year term on the Jonesville Planning Board effective July 1, 2022.

- Presented the Council with a Resolution for establishing Premium Pay for Town Employees. A motion to approve the Resolution to establish premium pay ARP/CSLFRF by Council Member Tilley. A second was made by Council Member Green and approved by unanimous vote. 3-0
- Presented the Council with a Policy for compensation of Premium Pay for Town Employees. A motion to approve the Premium Pay Policy was made by Council Member Tilley. A second was made by Council Member Green and approved by unanimous vote. 3-0
- Presented the Council with a Uniform Guidance Conflict of Interest Policy. A motion was made by Council Member Tilley to accept the UG Conflict of Interest Policy. A second was made by Council Member Green and approved by unanimous vote. 3-0
- Presented the Council with a Uniform Guidance Procurement Policy. A motion to approve the UG Procurement Policy as presented, was made by Council Member Green. A second was made by Council Member Tilley and approved by unanimous vote. 3-0
- Presented the Council with a Records Retention Policy. A motion to approve the Records Retention Policy as presented was made by Council Member Green. A second was made by Council Member Tilley and approved by unanimous vote. 3-0
- Presented the Council a Non-Discrimination Policy. A motion was made by Council Member Tilley to approve the Non-Discrimination Policy. A second was made by Council Member Green and approved by unanimous vote. 3-0
- Presented the Council with an Internal Control Policy for the Town. A motion to approve the Internal Control Policy was made by Council Member Tilley. A second was made by Council Member Green and approved by unanimous vote. 3-0
- Presented the Council with a budget amendment to receive funds from the CSLFRF Special Revenue Fund, if needed. A motion to approve the budget amendment as presented was made by Council Member Green. A second was made by Council Member Tilley and approved by unanimous vote. 3-0

A motion was made by Council Member Tilley to go into closed session. A second was made by Council Green and approved by unanimous vote. 3-0

A motion was made by Council Member Green to go back into open session. Second was made by Council Member Tilley and approved by unanimous vote. 3-0

A motion was made by Council Member Tilley to cancel the July Regular Meeting and adopt a new 2022 Council Meeting Schedule. A second was made by Council Member Green and approved by unanimous vote. 3-0

A motion was made by Council Member Tilley to recess the meeting until Friday, June 17, 2022 at 9:00 am. A second was made by Council Member Green and approved by unanimous vote. 3-0

TOWN OF JONESVILLE
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June 13, 2022 and June 17, 2022

The Town of Jonesville Council reconvened on Friday, June 17, 2022 at 9:00 am.

Council Present:	Mayor Gene Pardue Mayor-Pro Tempore Anita Darnell Andy Green Michael Tilley	Absent: Tracy Wall Regina Adkins
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Others Present: Michael Pardue, Town Manager
Wendy Thompson, Town Clerk/Finance Director

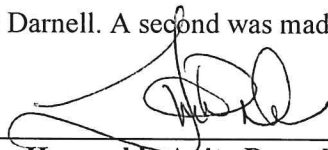
Mayor Gene Pardue called the meeting to order at 9:00 am.

Town Manager Michael Pardue reviewed the proposed attorney/client contract between the Town and James Freeman, Attorney at Law. A motion to accept James Freeman as Town Attorney and approve the contract as presented for Fiscal Year 2022-2023 was made by Council Member Green. A second was made by Council Member Tilley and approved by unanimous vote. 3-0.

There was discussion between Board members regarding the fire department allocation for FY2022/2023 and a social media post by the police department.

A motion to adjourn was made by Council Member Darnell. A second was made by Council Member Tilley and approved by unanimous vote. 3-0


Wenona C. Thompson, Town Clerk



The Honorable Anita Darnell
Mayor Pro-Tempore Town of Jonesville