The Town of Jonesville Council met for the Regular Monthly Board Meeting on Monday, March 13, 2023, at 7:00 pm.

Council Present:		**Absent:**
	Mayor Anita Darnell	
	Mayor Pro-Tempore Andy Green	
	Regina Adkins	
	Michael Tilley	
	Tracy Wall	
	Scott Darnell	

Others Present: Michael Pardue, Town Manager
Chief Dane Mastin, Police Department
Chief Kevin Macemore, Arlington Fire & Rescue
Josh Matthews, Distribution ORC
Tony Wood, Water Plant Supervisor
James Freeman, Town Attorney

Mayor Darnell called the meeting to order at 7:02 pm followed by the Pledge of Allegiance.

Approval of Agenda

Mayor Darnell presented the March 13, 2023 Agenda for approval by the Town Council. A motion was made by Council Member Green to approve the agenda. A second was made by Council Member Wall and approved by unanimous vote. 5-0

Approval of Minutes

The Town Council reviewed the February 13, 2023 Regular Meeting Minutes and Closed Session Minutes. A motion was made to approve minutes as presented by Council Member Green. A second was made by Council Member Wall and approved by unanimous vote. 5-0

Public Comment Period

Mayor Darnell opened the meeting for Public Comment. Ashley Milam, with Insight Human Services, discussed the work of Insight with substance abuse prevention in the community. Ms. Milam left for distribution medicine lock boxes, medicine disposal bags and brochures.

Monthly Finance Report

The February monthly financial report was presented to the Town Council by the Finance Director. A motion was made by Council Member Adkins to approve the February financials. The motion was seconded by Council Member S. Darnell and approved by unanimous vote. 5-0

Presentation

Mayor Darnell and the Council presented Town Manager Michael Pardue with a plague thanking him for his outstanding leadership, hard work and dedication which ensures the heart of Jonesville is succeeding.

Departmental Reports

Departmental reports were included in the agenda packets and given verbally by the following:

- Public Works – Josh Matthews
- Water Plant – Tony Wood
- Police Department – Chief Dane Mastin
- Arlington Fire & Rescue – Chief Kevin Macemore
- Manager's Report – Michael Pardue

Business – Michael Pardue, Town Manager

- Presented for review and approval by the Town Council a Resolution Authorizing Transfer of 1959 Ford F-150 to Town. A motion was made by Council Member Adkins to approve the Resolution Authoring Transfer of Ownership To The Town. A second was made by Council Member Wall and approved by unanimous vote. 5-0
- Presented for review and approve the FY2023 Audit Contracts between the Town and Bernard Robinson. A motion was made by Council Member Tilley to approve audit contracts. A second was made by Council Member S. Darnell and approved by unanimous vote. 5-0
- Presented for review the 2022 Delinquent Taxes for advertisement in the Tribune. A motion was made to order the Jonesville Tax Collector to advertise the delinquent 2022 ad valorem taxes by Council Member S. Darnell. A second was made by Council Member Green and approved by unanimous vote. 5-0
- Presented for review delinquent water, trash and recycling debt to be written off. A motion was made to approve the release of the bad debt for water, trash and recycling as presented by Council Member Green. A second was made by Council Member Tilley and approved by unanimous vote. 5-0
- Presented for review a Resolution to Adopt A Municipal Accounting Services and Cybersecurity Memorandum of Agreement. A motion was made by Council Member Green to adopt a Resolution to Adopt a Municipal Accounting Services and Cybersecurity Memorandum of Agreement as presented. A second was made by Council Member Wall and approved by unanimous vote. 5-0
- Presented for review and approval a Sanitary Sewer Easement with Yadkin Valley Sewer Authority. A motion was made by Council Member Tilley to approve the Sanitary Sewer Easement with Yadkin Valley Sewer Authority. A second was made by Council Member S. Darnell and approved by unanimous vote. 5-0
- Presented for review and approval a change to the Town of Jonesville Employee Handbook in order to identify and clearly state the number of sick hours to be earned by Town employees on a monthly basis. A motion was made by Council Member Adkins to approve the revision of the Town of Jonesville Employee Handbook to state hours of sick leave earned by employees monthly. A second was made by Council Member Tilley and approved by unanimous vote. 5-0

- Presented for review and approve a General Fund budget amendment to accept a wellness grant from the NC League of Municipalities and appropriate expenditures for said grant. A motion was made to approve the General Fund budget amendment as presented by Council Member Wall. A second was made by Council Member Tilley and approved by unanimous vote. 5-0
- Presented for review and approval a contract with the Town and Hale Artificier, Inc. for fireworks the first Saturday night in May, 2023. A motion was made to approve the contract for the fireworks display with Hale Artificier, Inc. by Council Member Green. A second was made by Council Member Tilley and approved by unanimous vote. 5-0
- Presented for review and approval of a leak adjustment for customer #9432. A motion was made by Council Member Tilley to approve an adjustment in the amount of $2897.70 to be applied to bill dated 10/28/2022. A second was made by Council Member Adkins and approved by unanimous vote. 5-0
- Presented for review and approval a selection to offer the RFP for Grant Administration Services to the Wooten Company. A motion was made by Council Member Wall to offer the RFP for Grant Administration Services to The Wooten Company. A second was made by Council Member Green and approved by unanimous vote. 5-0

A motion was made by Council Member Adkins to adjourn the meeting. A second was made by Council Member Tilley and approved by unanimous vote. 5-0

The Honorable Anita Darnell
Mayor Town of Jonesville

Wenona C. Thompson, Town Clerk