

**TOWN OF JONESVILLE**  
**SPECIAL MEETING MINUTES**  
**April 15, 2023**

The Town of Jonesville Council met for a Special Meeting on Saturday, April 15, 2023, at 8:45 am.

**Council Present:**

Mayor Anita Darnell  
Mayor Pro-Tempore Andy Green  
Tracy Wall  
Regina Adkins  
Michael Tilley  
Scott Darnell

**Absent:**

**Others Present:**

Michael Pardue, Town Manager  
Wenona C. Thompson, Finance Director  
William Buffkin, Assistant to Town Manager

Mayor Darnell called the meeting to order at 8:50 am.

Town Manager, Michael Pardue addressed the Town Council regarding a proposed lease agreement and right of first refusal for the property located at the top of the hill at the Jonesville Greenway Trailhead on Plaza Street. The property owner has agreed to \$2500 per year to lease the property and will forgive the lease payment for the first year. If the Council approves the lease, TDA has agreed to pay the lease. There will be a need to have a survey and Robin Smith has agreed to survey the 1.3-1.4 acres. The TDA has agreed to pay for the survey up to \$1,000.00. The lease will be for 10 years. A motion was made to approve the lease agreement and the right of first refusal with David Smith was made by Council Member Tilley. A second was made by Council Member Wall and approved by unanimous vote. 5-0

Town Manager, Michael Pardue began going over the General Fund proposed revenues and expenditures for Fiscal Year 2023/2024. The manager started with the discussion of salaries and after looking into a 5% increase across the board it is not sustainable, and staff will propose a 3% increase with the exception of new patrol officers' salaries with a pay-scale increase of 5%. Staff will also look into adjusting the Town Council stipend.

Town Manager and Council discussed the details for the following proposed revenues and expenditures:

**General Fund**

Revenues	\$2,663,299.00
Expenditures	
Governing Board	\$ 80,165.00
Administration	\$ 499,600.00
Police	\$1,054,725.00
Parks & Recreation	\$ 60,500.00
Planning & Development	\$ 125,300.00
Public Works	\$ 418,100.00
Buildings & Grounds	\$ 162,350.00
Solid Waste	\$ 234,500.00

**Water Fund**

Revenues	\$ 928,300.00
Expenditures	\$ 928,300.00

Staff requested (1) increase to \$150.00 for the water refundable deposit for renters to help cover the cost of unpaid accounts when renters leave town; (2) add a \$75.00 non-refundable deposit for property owner accounts to cover the unpaid expense on the last water bill. Staff requests this due to water being billed in arrears. Often renters leave the account 2 months past due when property owners usually pay or leave the account one month past due; (3) increase of \$.25 per each additional 1000 gallons above the base rate for all customers.

Town Manager brought before the Council a need by the public works for either this fiscal year or the next. Public Works needs to replace their current mini excavator. A motion to approve a budget amendment for General Fund in the amount of \$70,000.00 to increase public works capital outlay and appropriated from fund balance for the purchase of the mini excavator and implements was made by Council Member Green. A second was made by Council Member Adkins and approved by unanimous vote. 5-0

A motion was made to go into closed session to discuss personnel by Council Member Wall. A second was made by Council Member S. Darnell and approved by unanimous vote. 5-0

A motion was made to go back into open session by Council Member Wall. A second was made by Council Member Adkins and approved by unanimous vote. 5-0

A motion was made by Council Member Wall to give the Town Manager a bonus of \$2,000.00 as a one-time bonus. A second was made by Council Member Green and approved by unanimous vote. 5-0

A motion to adjourn was made by Council Member Tilley. A second was made by Council Member Green and approved by unanimous vote. 5-0



Wenona C. Thompson, Town Clerk



The Honorable Anita Darnell  
Mayor Town of Jonesville