

**TOWN OF JONESVILLE**  
**REGULAR BOARD MEETING MINUTES**  
**December 11, 2023**

The Town of Jonesville Council met for the Regular Monthly Board Meeting on Monday, December 11, 2023, at 7:00 pm.

**Council Present:**

Mayor Anita Darnell  
Mayor Pro-Tempore Andy Green  
Regina Adkins  
Michael Tilley  
Scott Darnell

**Absent:**

Tracy Wall

**Others Present:**

Michael Pardue, Town Manager  
Wendy Thompson, Finance Director/Town Clerk  
Chief Dane Mastin, Police Department  
Chief Kevin Macemore, Arlington Fire & Rescue  
Josh Matthews, ORC Distribution  
Tony Wood, Water Plant Supervisor  
James Freeman, Town Attorney

Mayor Darnell called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**Consent Agenda**

The consent agenda included:

1. Approval of Minutes
  - November 20, 2023, Regular Meeting Minutes
2. Financials for September, October, November 2023

The consent agenda was approved upon a motion by Council Member Green with a second by Council Member Adkins and approved by unanimous vote. 4-0

**Public Hearing Rezoning of 112 North Swaim Street, Jonesville**

A public hearing was held to rezone property known as the Jonesville Public Library located at 112 North Swaim Street. The property was once two separate tracts of land each zoned differently. The property has since been combined and in order to maintain the current purpose of the property there is a need to re-zone the tract a B-1 for library purposes. There was no public comment against the rezoning. The Jonesville Planning Board has reviewed and is in favor of the rezoning. Motion to approve rezoning request for parcel number 122985 from R-12 (Residential) and B-1 (Business) to B-1 (Business) entirely for the parcel was made by Council Member Tilley with a second by Council Member S. Darnell and approved by unanimous vote. 4-0

**Public Comment Period**

Jim Sloop, former resident of the area, came to update the Council about Veterans Memorial Park on River Road and the Historical Society (museum). He visited the museum and saw the history of Jonesville. On Veterans Day he visited it had been cleaned and fixed. He wanted to commend whoever has done the work. There is still a lot of work to be done.

## **Departmental Reports**

Departmental reports were included in the agenda packets and given verbally by the following:

- Public Works – Josh Matthews, ORC Distribution
- Water Plant – Tony Wood, Water Plant Supervisor
- Police Department – Chief Dane Mastin
- Arlington Fire & Rescue – Chief Kevin Macemore
- Manager's Report – Michael Pardue

## **Business – Michael Pardue, Town Manager**

**Memorandum of Agreement with Arlington Fire & Rescue.** Jonesville TDA allocated \$10,000.00 to the fire department for the purpose of purchasing a digital sign. The sign will allow the fire department, Town and TDA to make announcements for the residents and visitors of Jonesville. A requirement of the allocation called for a MOA between the Town, TDA and Arlington Fire & Rescue. A motion to approve the Memorandum of Agreement with Arlington Fire & Rescue was made by Council Member Adkins with a second by Council Member Tilley and approved by unanimous vote. 4-0

**Conflict of Interest Policy for NC Regional Economic Development Reserve Grant** – Prior to receipt of the NC Regional Economic Development Reserve Grant a specific Conflict of Interest Policy needs to be reviewed and approved by the Town Council. Motion to approve the Conflict of Interest Policy State of North Carolina Grants was made by Council Member Green with a second by Council Member S. Darnell and approved by unanimous vote. 4-0

**Lead & Copper Assessment/Replacement Grants** – A RFQ for professional engineering services for the Lead and Copper Assessment/Replacement grants was posted by the Town. The Town Manager made a recommendation to approve The Wooten Company for these professional engineering services. During the RFQ process it was posted twice and The Wooten Company was the only respondent. A motion to approve the offer for engineering services to The Wooten Company was made by Council Member Tilley with a second by Council Member Adkins and approved by unanimous vote. 4-0

**Contract Amendment with Bernard Robinson & Company** – There is a need to amend the fiscal year 2022/2023 contract to audit with Bernard Robinson & Company due to a delay in the reporting. Due to the implementation of new software at the Town and BRC there has been a delay in completing the audit. A motion to approve the Amendment to Contract to Audit Accounts with Bernard Robinson & Company was made by Council Member S. Darnell with a second by Council Member Green and approved by unanimous vote. 4-0

**Public Works Position** – There is a need to provide for a public works operator in the Town's current position and classification chart. For over a year employee #109 has been doing the job description with the responsibilities of a public works operator but is classified at a lower grade and position. The Utilities Supervisor is requesting an update of the position and classification chart and a promotion for employee #109 with a 6% increase in pay. A motion to approve an amendment to the budgeted Position Pay Chart for a Public Works Operator with a #4 salary grade was made by Council Member Adkins with a second

by Council Member Tilley and approved by unanimous vote. 4-0 A motion to approve the employee be promoted to this position with 6% increase in pay was made by Council Member Adkins with a second by Council Member Tilley and approved by unanimous vote. 4-0

**Axon Quote/Contract** – Beginning January 1, 2024, Axon will no longer provide maintenance and supplies for the currently issued taser equipment used by the Jonesville Police Department. The proposed contract is for a period of 60 months, includes taser equipment & supplies, and training of 2 officers who will be trainers for the department. A motion to approve the quote and contract with Axon Enterprises dated November 30, 2023, was made by Council Member Adkins with a second by Council Member Tilley and approved by unanimous vote. 4-0

**Rural Transformation Grant** – Jonesville received the RTG in the amount of \$49,999 to be utilized in the development of a Town Master Plan. A RFP was issued with three companies responding. Staff requests the approval to contract with the Piedmont Regional Council of Governments for the development of the master plan. A motion to approve PTRC for the Master Plan Development as part of the Rural Transformation Grant Fund was made by Council Member S. Darnell with a second by Council Member Tilley and approved by unanimous vote. 4-0

A motion to go into close session was made by Council Member Tilley with a second by Council Member Adkins and approved by unanimous vote. 4-0

A motion was made to leave close session and go back into open session by Council Member Green with a second by Council Member Tilley and approved by unanimous vote. 4-0

#### **Message from Mayor Anita Darnell**

The next regular monthly meeting for the Jonesville Town Council will be Monday, January 8, 2024, 2023, at 7:00 pm in the Council Chambers at Town Hall.

#### **Adjournment**

A motion was made by Council Member Tilley to adjourn the meeting with a second by Council Member Tilley and approved by unanimous vote. 4-0

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**The Honorable Anita Darnell**  
**Mayor Town of Jonesville**

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**Wenona C. Thompson, Town Clerk**