

**TOWN OF JONESVILLE**  
**REGULAR BOARD MEETING MINUTES**  
**FEBRUARY 12, 2024**

The Town of Jonesville Council met for the Regular Monthly Board Meeting on Monday, February 12, 2024 at 7:00 pm.

Council Present:

Absent:

Mayor Anita Darnell  
Mayor Pro-Tempore Andy Green  
Tracy Wall  
Regina Adkins  
Michael Tilley  
Scott Darnell

Others Present:

Michael Pardue, Town Manager  
Wendy Thompson, Finance Officer  
Josh Matthews, ORC Distribution  
James Freeman, Town Attorney

Chief Dane Mastin, Police Department  
Chief Kevin Macemore, Arlington Fire & Rescue  
Tony Wood, Water Plant Supervisor

Mayor Darnell called the meeting to order at 7:01 pm followed by the Pledge of Allegiance.

**Consent Agenda** - The Consent Agenda included: financials for January 2024; approval of annual Spring Clean Up dates; 2023 Real & Personal Property Delinquent Taxes for advertisement; and approval of NC Trail Days 5k on Jonesville Greenway Trail. The Consent Agenda was approved upon a motion by Council Member Green with a second by Council Member Wall and approved by unanimous vote, 5-0.

### **Approval of Agenda**

Mayor Darnell presented the February 12, 2024, Agenda for approval by the Town Council with the removal of Item I. A motion was made by Council Member Adkins to approve the agenda with the removal of Item I; a second by Council Member S. Darnell and approved by unanimous vote, 5-0.

**Public Comment Period** – There was no public comment.

### **FY2023 Audit Report**

Victor Blackburn, CPA with Bernard Robinson & Company LLP presented the FY2023 Audit Report to Council stating that the Town received an unmodified opinion that the basic financial statements of the Town present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund and the aggregate

remaining fund information of the Town of Jonesville as of June 30, 2023, and are in accordance with the accounting principles generally accepted in the United States of America. A motion was made by Council Member Adkins to accept the audit as presented with a second by Council Member Tilley and approved by unanimous vote, 5-0.

### **Special Presentations**

Senator Eddie Settle presented to the Council a grant in the amount of \$3,400,000 from the NC Regional Economic Development Reserve Grant for construction and improvements at Double Bluff Recreation Area.

Roger Hurd with Jonesville Softball league recognized Josh Matthews for his volunteering and coaching during the 2023 seasons of softball.

Chief Dane Mastin recognized the following officers for life saves during 2023.

*Officer Cole Smith	*Officer Robert Cave
*Lt. Israel Moran	*Officer Mitchell Kemp
*Officer Andrew Holleman	*Captain Scotty Vestal

Chief Mastin followed the presentation by stating “proud of these folks they are not just good officers, they are good people...”.

Mayor Darnell recognized Chief Mastin and Captain Vestal for their dedication to the Town and Jonesville Police Department. She thanked them for their service not just to the board and staff but to the community. She further went on to say it’s not just one person or department its everyone working together as a team that makes the heart of the Yadkin Valley.

**Departmental Reports** - Departmental reports were included in the agenda packets and given verbally by the following:

- Public Works – Josh Matthews, ORC Distribution
- Water Plant – Tony Wood, Water Plant Supervisor
- Police Department - Chief Dane Mastin
- Arlington Fire & Rescue - Chief Kevin Macemore
- Manager’s Report – Michael Pardue

**Business** – Michael Pardue Town Manager addressed the Council with the following business matters:

**S. Jonesville Boulevard Culvert** – Town Manager desires assistance for construction oversight during the repair to the S. Jonesville Boulevard Culvert. Currently the Town is in contract with Wetherill Engineering, and they have offered to provide this and to subcontract in the amount of \$78,300. A motion was made by Council Member Green to authorize the engineering services agreement amendment between Jonesville and Wetherill Engineering in the amount of \$78,300. A second was made by Council Member Tilley and approved by unanimous vote, 5-0.

**Budget Amendment** - Finance requests a review and approval of a budget amendment for Fiscal Year 2023/2024 for the General Fund and Water Fund. Amendment is needed to cover the cost of supplies and utilities, incoming wellness grant, underbudget of insurances, and replacing heat/AC for middle section of Town Hall. The costs can be covered mainly by reallocating funds already in the budget and an increase of revenue from interest earnings. However, funds will need to be appropriated in the amount of \$10,000 from the fund balance. A motion was made by Council Member Adkins to approve the fiscal year 23/24 General Fund and Water Fund Budget Amendment as presented with a second by Council Member Tilley and approved by unanimous vote, 5-0.

**Urban Archery Season** - Season dates for 2025 for Urban Archery Season have been set by the NC Wildlife Resources Commission for January 11 – February 15, 2025. Approval by the Town Council is needed for hunting to be allowed using legal archery equipment within the Town limits. A motion was made by Council Member Green for Jonesville to participate in the 2025 Deer Urban Archery Season with a second by Council Member Darnell and approved by unanimous vote, 5-0

**Resolutions** – Council reviewed Resolutions for the Regional Economic Development Reserve grant in the amount of \$3,400,000, for the purpose of construction and improvements at Double Bluff Recreation Area.

1. A motion was made by Council Member S. Darnell to approve the Resolution Authorizing Regional Economic Development Reserve Special Revenue Fund with a second by Council Member Tilley and approved by unanimous vote, 5-0.
2. A motion was made by Council Member Adkins to approve the Resolution for Receiving State Funds under the Regional Economic Development Reserve Grant with a second by Council Member Green and approved by unanimous vote, 5-0.
3. A motion was made by Council Member Tilley to approve the Grant Project Ordinance for the Regional Economic Development Reserve Grant with a second by Council Member Adkins and approved by unanimous vote, 5-0.

**Parcel 123311** – Town Manager has received an offer to purchase property jointly owned by the Town and Yadkin County after a foreclosure sale of the property. The bid process was completed, and the Town has a qualified bid offer in the amount of \$3300. which has been accepted by Yadkin County. A motion was made by Council Member Green to accept the offer of \$3300 and sell property identified as Parcel #123311 to TSH Enterprises, LLC with a second by Council Member Wall and approved by unanimous vote, 5-0.

**Hotel Occupancy Tax** – Town Manager received a certified letter requesting a voluntary disclosure agreement to which a historical local occupancy tax would be paid for the period January 1, 2011, through September 30, 2020. The entity is an online travel company and has made reservations during this time. With the agreement the Town agrees to waive all interest and penalties that could be imposed and in return will receive a filed tax report and check for the tax due. A motion was made by Council Member Tilley for the Town Manager to sign the Hotel Occupancy Tax Voluntary Disclosure Compliance Agreement as presented with a second by Council Member Adkins and approved by unanimous vote, 5-0.

**Resolution** – Council reviewed a Resolution to surplus property owned by the Town inventoried with the Police Department namely: 4 Remington 870 12-gauge and 1 Winchester 1300 12-gauge long rifles. A motion was made by Council Member Green to approve the Resolution Declaring Personal Property as Surplus and Authorizing Exchange of Personal Property with a second by Council Member Wall, and approved by unanimous vote, 5-0.

**Message from Mayor Anita Darnell** - The next regular monthly meeting for the Jonesville Town Council will be Monday March 11, 2024, at 7:00 pm in the Council Chambers at Town Hall.

**Adjournment** - A motion to adjourn was made by Council Member Tilley with a second made by Council Member Green and approved by unanimous vote, 5-0.

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The Honorable Anita Darnell  
Mayor Town of Jonesville

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Wenona C. Thompson, Town Clerk