

TOWN OF JONESVILLE
REGULAR BOARD MEETING MINUTES
APRIL 8, 2024

The Town of Jonesville Council met for the Regular Monthly Board Meeting on Monday, April 8, 2024 at 7:00 pm.

Council Present:

Absent:

Mayor Anita Darnell
Mayor Pro-Tempore Andy Green
Tracy Wall
Regina Adkins
Michael Tilley
Scott Darnell

Others Present:

Michael Pardue, Town Manager	Chief Dane Mastin, Police Department
Wendy Thompson, Finance Officer	Chief Kevin Macemore, Arlington Fire & Rescue
Josh Matthews, ORC Distribution	Tony Wood, Water Plant Supervisor
James Freeman, Town Attorney	

Mayor Darnell called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

Consent Agenda - The Consent Agenda included the following:

- January 8, 2024, Regular Monthly Meeting
- February 12, 2024, Regular Monthly Meeting
- March 11, 2024, Regular Monthly Meeting
- Financials for February & March 2024
- Tax Foreclosure Attorney Agreement
- Fireworks Contract
- Resolution to Sale Personal Property
- Asset Inventory & Assessment Grant AIA-0247 Project Ordinance
- PARTF grant Resolution Authorizing PARTF Special Revenue Fund
- PARTF grant Project Ordinance
- Water Budget Amendment

A motion to approve the Consent Agenda was made by Council Member Wall with a second by Council Member Adkins and approved by unanimous vote. 4-0

Approval of Agenda - Mayor Darnell presented the April 8, 2024, Agenda for approval by the Town Council. A motion to approve the agenda as presented was made by Council Member S. Darnell, with a second by Council Member Tilley and approved by unanimous vote, 4-0.

Council Member Green entered the meeting at 7:07 am.

Public Comment Period - There was no public comment.

Departmental Reports

Departmental reports were included in the agenda packets and given verbally by the following:

- Public Works – Josh Matthews, ORC Distribution
- Water Plant – Tony Wood, Water Plant Supervisor
- Police Department & Code Enforcement- Chief Dane Mastin
- Arlington Fire & Rescue - Chief Kevin Macemore
- Manager’s Report – Michael Pardue

Business – Michael Pardue, Town Manager, addressed the Council with the following business matters:

Golf Cart Ordinance – At the March 11, 2024 meeting, Council Member Tilley and Council Member S. Darnell presented a proposed Golf Cart Ordinance for review and discussion by the Council and staff. The proposed Ordinance was given to the Town Attorney, Manager and Chief Mastin for review, comments and editing. The ordinance was reviewed, edited and returned by the Town Attorney for Council’s approval. A motion was made to approve the Golf Cart Ordinance as presented, effective immediately by Council Member Green with a second by Council Member Wall and approved by unanimous vote. 5-0

Water Distribution Standards – Town Manager presented a water design standard for the Town’s water distribution system. The Town does not currently have such a document. The standard identifies materials allowed for use and installation requirements. Once approved by Council the document goes to the State of North Carolina for review and approval before it can be used. A motion was made to adopt the proposed water standard for the Town of Jonesville by Council Member Green with a second by Council Member Tilley and approved by unanimous vote. 5-0

Water Rate Study – As part of the Asset Inventory and Assessment Grant received by the Town, a water rate study was performed. The study was completed by The Wooten Company. After discussion Council requested no rate changes at this time until other projects are complete. A motion to approve the rate study as presented was made by Council Member Tilley with a second by Council Member S. Darnell. 5-0

Double Bluff Recreation Area – the Town issued a Request for Qualifications for engineering services for the DBRA project as part of the state appropriation grant and PARTF grant. Shabeldeen Engineering was selected by those reviewing the submissions. An engineering contract was presented to Council for approval. A motion to approve Shabeldeen Engineering for Double Bluff Recreation Area in the amount of \$323,798 was made by Council Member Tilley with a second by Council Member Wall and approved by unanimous vote. 5-0

Land Use Plan – the proposed Land Use Plan for the Town was presented to the Council for review before a public hearing at the May 13, 2024 regular monthly meeting. No board action was taken.

A motion to go into close session per NCGS 143-318-11(a)(6) was made by Council Member Green with a second by Council Member S. Darnell and approved by unanimous vote. 5-0

A motion to go into open session was made by Council Member Green with a second by Council Member Tilley and approved by unanimous vote. 5-0

Message from Mayor Anita Darnell - The next regular monthly meeting for the Jonesville Town Council will be Monday May 13, 2024, at 7:00 pm in the Council Chambers at Town Hall.

Adjournment - A motion to adjourn was made by Council Member S. Darnell with a second made by Council Member Tilley and approved by unanimous vote, 5-0.