

**TOWN OF JONESVILLE**  
**REGULAR BOARD MEETING MINUTES**  
**December 8, 2025**

The Jonesville Town Council held its Regular Monthly Board Meeting on Monday, December 8, 2025, at 7:00 p.m.

**Council Present:**

Mayor Anita Darnell  
May Pro-Tempore Andy Green  
Tracy Wall  
Regina Adkins  
Michael Tilley  
Scott Darnell

**Absent:**

**Others Present:**

Wendy Thompson, Interim Town Manager      James Freeman, Town Attorney  
William Buffkin, Assistant Town Manager      Tiffany Hall-Long, Town Clerk

Mayor Darnell called the meeting to order at 7:01 pm, followed by the Pledge of Allegiance.

**Consent Agenda** - The Consent Agenda included the following:

- Regular Meeting Minutes for November 10, 2025
- Special Meeting Minutes for November 13, 2025
- Closed Session Minutes for November 13, 2025
- Departmental Reports for November 2025
- Budget Amendment – General Fund – Police Department
- Budget Amendment – General Fund – Building & Grounds

A motion to approve the Consent Agenda was made by Mayor Pro-Tempore Green, seconded by Council Member S. Darnell, and approved by unanimous vote, 5-0.

Interim Town Manager Wendy Thompson amended the agenda to remove presentations by Roger Hurd, JPRO Awards, and her presentation for the administrative department due to inclement weather.

A motion to approve the agenda with an amendment for December 8, 2025, was made by Council Member R. Adkins, seconded by Council Member T. Wall, and approved by unanimous vote, 5-0.

**Public Comment Period** –

No public comment was made.

**Presentation** –

Presentations planned for Roger Hurd for the JPRO Awards and administration have been postponed due to inclement weather.

**Business** – Wendy Thompson, Interim Town Manager, addressed the Council with the following business matters:

1. Agreement with The Wooten Company to assist the Town in completing the application for the Hazard Mitigation Grant Program to include two emergency generators to operate the Arlington Pump Station on Pardue Street and the Church Street Pump Station on Highway 21.
  - A motion to approve the Agreement with The Wooten Company and Budget Amendment for \$7500 was made by Council Member R. Adkins, seconded by Mayor Pro-Tempore Green, approved by unanimous vote, 5-0.
2. A proposal from Black Mountain Software to integrate and merge all information from the upcoming Meter replacement project under the Viable Utilities Grant into the current water administration software that the Town uses. The cost of integration will be included in the VUR grant, and the reimbursement will be made from the grant.
  - A motion to approve Proposal with Black Mountain Software and Budget Amendment in the Amount of \$6255.00 made by Council Member M. Tilley, seconded by Council Member R. Adkins, approved by unanimous vote, 5-0.
3. Amendment to the current Engineering Services Agreement (dated November 21, 2022) in the amount of \$286,300 with The Wooten Company for the Viable Utilities Reserve Grant project to include an additional scope of work to upgrade an existing water line on Westbrook and Lake Street from a 2-inch to a 6-inch line. This amendment will increase agreement by \$65,000.
  - A motion to approve Amendment No. 1 to the Agreement with The Wooten Company was made by Council Member S. Darnell, seconded by Council Member M. Tilley, approved by unanimous vote, 5-0.

Motion to enter Closed Session pursuant to G.S. 143-318.11(a)(6) to discuss personnel matters regarding the Town Manager position and the Jonesville Police Department full-time position was made by Council Member T. Wall, seconded by Council Member S. Darnell, approved by unanimous vote, 5-0.

Motion to reenter Open Session was made by Mayor Pro-Tempore Green, seconded by Council Member T. Wall, approved by unanimous vote, 5-0.

Interim Town Manager Thompson read a “Thank You” card from Council Member M. Tilley and family that was addressed to the Board and the Town.

Mayor Darnell closed by recognizing the success of Christmas in Jonesville and commending Welcome Center Manager Carrie Hodges on planning her first Town event.

A motion to adjourn was made by Council Member S. Darnell, seconded by Mayor Pro-Tempore Green, and approved by unanimous vote, 5-0.

---

The Honorable Anita Darnell  
Mayor, Town of Jonesville

---

Tiffany Hall-Long  
Town Clerk, Town of Jonesville